

Logging Into the Provider Portal

URL: <https://www.royalsolutionsgroup.com/router/prorad/md>

1. Enter your email address and password

Password requirements:

- Passwords are case sensitive
 - At least 8 characters
 - At least one letter
 - At least one number
 - At least one special character
2. If you have forgotten your password:
 - a. Select "Click Here" under "Forgot your password?"
 - b. You will be prompted to enter your email address
 - c. An email will be sent to you with next steps on how reset your password.

Login

Email Address:

Password:

Log In

Don't have an account? Click "Request Access" below to get started

Request Access

Forgot your password?

[Click here to reset your password.](#)

Viewing & Printing Reports

1. Go to Home Page

HOME

2. Search for your desired patient by entering Patient information like MRN, Patient Last Name, Patient DOB, etc.

3. If an exam has been finalized within Royal an  icon will be available for selection.

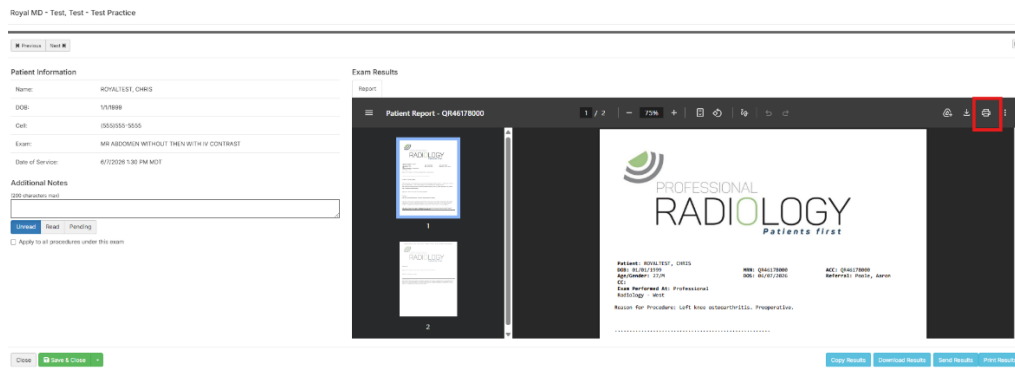
4. Click on  to open and view the report

	Patient Name	Patient DOB	Patient MRN	Accession #	Appointment Date & Time	Exam
	ROYALTEST, CHRIS	1/1/1999	QR46178000	QR46178230	8/3/2026 8:00 AM	XR FEMUR 2
	ROYALTEST, CHRIS	1/1/1999	QR46178000	QR46178002	7/31/2026 8:00 AM	XR RIBS 4 VII
	ROYALTEST, CHRIS	1/1/1999	QR46178000	QR46178127	6/8/2026 9:35 AM	XR FOOT 2 V
	ROYALTEST, CHRIS	1/1/1999	QR46178000	QR46178000	6/7/2026 1:30 PM	MR ABDOME

5. If needed, click on the

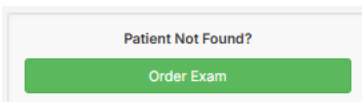


to print the report



Ordering Exams

- Select the  button
- In the search field, search for your patient by First Name and Last Name
 - Results will appear if there are matches to the First Name and Last Name provided, confirm that you have the correct patient by verifying the DOB
 - Once the patient has been verified, select the  icon next to the patient's name to proceed with order creation under step 3.
 - If there are no results found for the First Name and Last Name provided, select the



button to proceed with order creation under step 3.

[HOME](#)
[ORDER EXAM](#)
[ORDER HISTORY](#)

Patient Not Found?

Order Exam

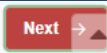
Patient DOB

MM/DD/YYYY

test

	Patient Name	Patient DOB	Patient Phone #
	ROYALTEST, CHRIS	1/1/1999	H: W: C: (555)555-5555
	CTEXAM, TEST	1/1/1999	H:(999)999-9999 W: C:

- A new screen will appear for you to start the order creation process. Any field marked in red are required fields for completion to proceed and complete the order creation process. Once

all the information has been entered, the  button will change to  allowing you to proceed.

4. Click on the  button to proceed.
5. A completion message will appear to inform you that the order has been created and submitted.

